



# STAFF STATEMENT OF CONFIDENTIALITY AND STAFF CODE OF ETHICS

MISSISSIPPI STATE BOARD OF MASSAGE THERAPY  
Post Office Box 20, Morton, MS 39117  
601-732-6038; www.msbt.state.ms.us

## STATEMENT OF CONFIDENTIALITY

Mississippi State Board of Massage Therapy staff are strictly prohibited from discussing any matters dealing with the operation of the Mississippi State Board of Massage Therapy or disseminating any material or information contained in any files and records with persons other than those who are allowed by law to have access to such information or those who are designated by the Executive Director or any member of the Massage Therapy Board.

Persons violating the confidentiality of any information in written or verbal form will be terminated and will be reported to the appropriate law enforcement authorities.

## STAFF CODE OF ETHICS

**Represent** their qualifications honestly, including education and professional affiliations, and provide only those services, as directed by the Mississippi State Board of Massage Therapy.

**Accurately** inform clients of the Rules and Regulations and the Mississippi Professional Massage Therapy Act.

**Acknowledge** the limitations of services to be performed under the employment contract.

**Consciously** be aware of potential conflicts and act with candor and care in dealing with such situations that would provide an appearance of a conflict.

**Consistently** maintain and improve professional knowledge and competence, striving for professional excellence.

**Conduct** their business and professional activities with honesty and integrity, and respect the inherent worth of all persons.

**Disclose** any perceived or real conflicts to the Board prior to discussion or presentation of such a matter before the Board.

**Refuse** to unjustly discriminate against clients or other ethical professionals.

**Respect** the client's right to be informed.

**Safeguard** the confidentiality of all client information, unless disclosure is required by law, court order, or absolutely necessary for the protection of the public.

I have read, understand and agree to comply with the Statement of Confidentiality and the Mississippi State Board of Massage Therapy Code of Ethics as stated above.

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Signature

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Date